

THIS SIDE TO BE COMPLETED BY ATTENDING PHYSICIAN OR PROVIDER

INSTRUCTIONS

1. List procedures, medical service and/or supplies for: Surgery - Doctors Visits - Hospital Confinement - Mental Illness Expenses
 2. Include CPT-4 procedure, ICD-9 diagnosis, place of service, type of service and specialty codes for each service provided or as required.
 3. IF ASSIGNED BENEFITS (Benefits are automatically assigned to the physician for patients with HMO coverage):
 - Send completed claim form and itemized bills to appropriate claims office address as shown on the back of attached envelope.
 - Itemized bills should include: Employee Name - Date and Type of Service - Charge for Service - Patient Name - Diagnosis
 - Drug bills must be original only and include: Patient and Physician Names - Charge Amount - Prescription Number and Date - Drug Name
 - Be certain to include the Physician's or Provider's Federal Tax Identification Number.
- The claim WILL NOT BE PROCESSED WITHOUT THIS INFORMATION.

1 Date of	Illness (First Symptom) or Injury (Accident) or Pregnancy (LMP)	2 Date first consulted you for this condition	3 If Patient has had same or similar illness or injury, give dates	4 If Emergency, Check here <input type="checkbox"/>
5 Date Patient able to return to work	6 Dates of Total Disability From _____ Through _____	7 Dates of Partial Disability From _____ Through _____		
8 Name and Phone Number of Referring Physician or other Source (e.g., Public Health Agency)		9 For services related to Hospitalization, give Hospitalization dates Admitted _____ Discharged _____		
10 Name and Address of Facility where services rendered (if other than home or office)		11 Was Lab Work performed outside your office? <input type="checkbox"/> YES <input type="checkbox"/> NO Charges: _____	12 Authorization No. _____	
13 Principal Diagnosis - 1	14 ICD-9-CM Code	15 Additional Diagnosis - 2	16 ICD-9-CM Code	
17 Additional Diagnosis - 3	18 ICD-9-CM Code	19 Additional Diagnosis - 4	20 ICD-9-CM Code	

RELATE DIAGNOSIS TO PROCEDURE IN DIAGNOSIS CODE COLUMN BY REFERENCE NUMBERS 1, 2, 3, 4

SERVICE DATES		POS	CPT-4 CODE	MODIFIER	FULLY DESCRIBE PROCEDURES, MEDICAL SERVICES OR SUPPLIES FURNISHED FOR EACH DATE GIVEN	DIAGNOSIS CODE	UNIT CHARGES	DAYS OR UNITS	TOS	TOTAL CHARGES
FROM	TO									

22 Signature of Physician or Supplier (including Degree(s) or Credential(s)) I certify that the services were provided by me and were medically necessary.		23 Total Charge	24 Amount Paid	25 Balance Due
26 Physician's, Supplier's, and/or Group Name, Address, Zip Code, Telephone No. and I.D. No.				
27 Your Social Security No.	28 Your Patient's Account No.	29 Your Employer I.D. No.		

*PLACE OF SERVICE CODES

- 1 - Inpatient Hospital (H)
- 2 - Outpatient Hospital (OH)
- 3 - Doctor's Office (O)
- 4 - Patient's Home (H)
- 5 - Day Care Facility (PSY)
- 6 - Night Care Facility (PSY)
- 7 - Nursing Home (NH)
- 8 - Skilled Nursing Facility (SNF)
- 9 - Ambulance
- 0 - Other Locations (OL)
- A - Independent Laboratory (IL)
- B - Other Medical/Surgical Facility
- C - Residential Treatment Center (RTC)
- D - Specialized Treatment Center (STF)

**TYPE OF SERVICE CODES

- 1 - Medical Care
- 2 - Surgery
- 3 - Consultation
- 4 - Diagnostic X-Ray
- 5 - Diagnostic Laboratory
- 6 - Radiation Therapy
- 7 - Anesthesia
- 8 - Assistance at Surgery
- 9 - Other Medical Service
- 0 - Blood or Packed Red Cells
- A - Used DME
- F - Ambulatory Surgical Center
- H - Hospice
- L - Renal Supplies in the Home
- M - Alternate Payment for Maintenance Dialysis
- N - Kidney Donor
- V - Pneumococcal Vaccine
- Y - Second Opinion on Elective Surgery
- Z - Third Opinion on Elective Surgery

***SPECIALTY CODES

- | | |
|-----------------------------------|---|
| AI - Allergy and Immunology | ON - Oncology |
| AN - Anesthesiology | OPH - Ophthalmology |
| CD - Cardiovascular Diseases | OTO - Otorhinolaryngology |
| DC - Chiropractic Services | PTH - Pathology |
| D - Dermatology | PD - Pediatrics |
| EM - Emergency Medicine | PM - Physical Medicine and Rehabilitation |
| END - Endocrinology | DPM - Podiatry |
| FP - Family Practice | P - Psychiatry |
| GE - Gastroenterology | PUD - Pulmonary Diseases |
| GP - General Practice | R - Radiology |
| GER - Geriatrics | TR - Radiology, Therapeutic |
| HEM - Hematology | CDS - Surgery, Cardiovascular |
| ID - Infectious Diseases | GS - Surgery, General |
| IM - Internal Medicine | NS - Surgery, Neurological |
| MFS - Maxillofacial Surgery | ORS - Surgery, Orthopedic |
| NEP - Nephrology | PS - Surgery, Plastic |
| N - Neurology | TS - Surgery, Thoracic |
| NPM - Neonatal-Perinatal Medicine | U - Surgery, Urological |
| NM - Nuclear Medicine | OS - Other |
| OBG - Obstetrics/Gynecology | |

HEALTH CARE BENEFITS CLAIM FORM

THIS SIDE TO BE COMPLETED BY EMPLOYEE
(Reverse side to be completed by Provider)




FOR USE WITH THE HUMANA FAMILY
HEALTH INSURANCE AND
WELFARE PLAN COMPANIES

INSTRUCTIONS

1
2
3
4

☐ Check here if covered through COBRA continuation provision.

3 Group Number (First 6 digits)

1 Employee's Name (Last) (First) (M.I.)		2 Social Security Number (I.D. Number)		3 Group Number (First 6 digits)	
4 Employee's Home Address		5 Group Name (if Humana Inc. employee, facility where employed)			
6 Employee's Employment Status <input type="checkbox"/> Active <input type="checkbox"/> Retired <input type="checkbox"/> Disabled		7 Date of Retirement or Disability		8 Employee's Birth Date	
9 Patient's Name (Last) (First) (M.I.)		10 Patient's Relationship to Employee <input type="checkbox"/> SELF <input type="checkbox"/> SPOUSE <input type="checkbox"/> OTHER			
11 Patient's Birth Date		12 Patient's Employment Status <input type="checkbox"/> Active (If so, where employed: _____) <input type="checkbox"/> Retired <input type="checkbox"/> Disabled		13 Patient's Sex <input type="checkbox"/> M <input type="checkbox"/> F	
14 Is Patient covered by other group health plan? <input type="checkbox"/> YES <input type="checkbox"/> NO		15 Name and Address of Other Carrier		16 Plan/Policy Number	
17 Is your spouse employed? <input type="checkbox"/> YES <input type="checkbox"/> NO		18 Name, Address and Telephone of Spouse's Employer		19 Spouse's Birth Date	
20 Social Security Number		21 CHILD 		22 Expected Date of Graduation	
23 FULL - TIME STUDENT 		24 PART - TIME STUDENT 		25 SINGLE	
26 MARRIED		27 Name of School		28	

IF CLAIM IS ACCIDENT-RELATED, COMPLETE THIS SECTION

20 Accident Date		29 Did the accident involve a motor vehicle? <input type="checkbox"/> YES <input type="checkbox"/> NO		30 Name and Address of Your Vehicle Insurance Carrier	
21 Accident Time		31 Did you file a claim with your vehicle insurance carrier? <input type="checkbox"/> YES <input type="checkbox"/> NO (If YES, attach a copy of the claim submitted)		32 Name and Address of Other Vehicle Owner Involved	
22 Did the accident occur while on the job? <input type="checkbox"/> YES <input type="checkbox"/> NO		33 Was a police report made? <input type="checkbox"/> YES <input type="checkbox"/> NO		34 Name and Address of Other Vehicle Owner's Insurance Carrier	
23 Did the accident occur on another person's premises? <input type="checkbox"/> YES <input type="checkbox"/> NO		24 Name and Address of Person on Whose Premises the Accident Occurred		25 Did accident occur while using a product or item? <input type="checkbox"/> YES <input type="checkbox"/> NO	
26 Name of Product or Item		27 Place of Purchase		28 Do you believe another party was responsible for or caused the accident? <input type="checkbox"/> YES <input type="checkbox"/> NO	

RELEASE OF INFORMATION

I authorize the release of any medical information necessary to process this claim. I understand that, as permitted by law, to the extent of benefits paid, the Plan acquires all rights of recovery I may have against other persons or entities responsible for these expenses.

35 Patient or Authorized Person's Signature Date

IF PAYMENT IS TO BE SENT DIRECTLY TO PROVIDER

I authorize the release of any medical information necessary to process this claim. I understand that, as permitted by law, to the extent of benefits paid, the Plan acquires all rights of recovery I may have against other persons or entities responsible for these expenses.

36 Employee's Signature Date

Any person who knowingly causes to be prepared or who presents a false or fraudulent claim to an insurer for the payment of a loss is guilty of the crime of insurance fraud and may be subject to fines and confinement in a state prison, among other things.